



MAHARISHI
INVINCIBILITY INSTITUTE
—
WORLD LEADING EDUCATION FOR ALL

05 May 2022








A PRIVACY NOTICE FOR MII STUDENTS

Confidentiality is one of the core values of MII. That is why we have created this privacy notice to help you understand how we collect, use, and protect your personal information. This privacy notice will help you understand how we do that. This notice may change, and we will update the date at the top of this page if it does.

If you are younger than 18, please share this notice with your parent or guardian.

1 Your Rights and Preferences

You have the right to:

-  ask what we know about you;
-  ask what personal information we send to our suppliers, service providers, or anyone else;
-  ask us to update, correct or delete any out-of-date or incorrect personal information we have about you;
-  unsubscribe from marketing;
-  object to our use of your personal information;
-  ask that a person review certain automated decisions that we make about you, express your point of view about those decisions, and ask us to explain the decision; and
-  complain to the Information Regulator.

It can take us up to 21 days to respond to your request because there are procedures that we need to follow. In some instances, we may ask you for proof of your identity or a valid proof of residence.

2 Information We Collect and Use

When you apply to study at MII, we collect information about:

- 🌍 Who you are, like your name; address; date of birth; nationality; race and gender; identity document; home language; passport; study permit; permanent residence.
 - We use this information to make decisions about your application, for internal planning purposes and to obtain funding.
 - We also need to verify some of the information you share with us, and we may use third-party service providers to help us.
 - We use applicants' and students' information to create an institutional profile for obtaining funding.

- 🌍 How to reach you, like telephone numbers and email addresses.
 - We use this information to stay in touch with you and send you important information.

- 🌍 How we might assist you, like your disability information.
 - We use this information to determine whether you need support for a disability.

- 🌍 What your background is, like education and employment history.
 - We use this information to get to know you better before we decide to admit you.


If you are accepted as a student and use our facilities, we continue to use the information to:


- 🌍 communicate with you for various reasons, such as to notify you of opportunities available through the institute;
- 🌍 process applications for registration into different academic opportunities;
- 🌍 process applications for instances such as maternity leave or an extended leave of absence for other reasons.


In addition, we collect information such as:

- 🌍 Your participation in campus activities:
 - to ensure that we can deliver the services you signed up for.


- 🌍 Collection of banking details:
 - to bill you and/or pay stipends.


-  Collection of biometric information (like fingerprints) to:
 - track attendance on campus;
 - keep our staff and students safe;
 - ensure your safety and security.


-  Collection of emergency contact numbers:
 - to support you in case of an emergency.

-  Monitoring of campus with CCTV cameras:
 - to ensure the safety and security of staff and students;
 - if there are security incidents such as suspected theft, assault or fraud, we share information with the police and/or our security company.

The information collected is furthermore used to:





-  report to funders.
 - We report on things like how many students we have, what our student profile is like, how our students are doing academically.
 - We use this information because we are legally required to submit these reports.
 - Submitting the reports helps ensure that we receive funding and can continue delivering our services.




-  market to students.
 - If you have signed up for any marketing, we will use your contact details to send you information. You can opt out at any time.

-  market to the rest of the world.
 - We may take pictures at events and use them in our marketing. We will get your consent to use individual pictures. You may object to the use of your picture at any time.

3 Information We Generate

We generate information about you in the form of records of:

-  your disadvantage factor, for South African undergraduate applicants;
-  your redress category, for all South African applicants;
-  access to our facilities;
-  how you perform academically;







-  attendance stats;
-  appeals and disciplinary matters; and
-  reports about student applications.

4 How We Share Your Information

We will only share your personal information with others if it is necessary to manage our relationship with you or to ensure that our business runs smoothly.

We only share the information that the service provider needs – nothing more.

We may share your information with service providers to help us:

-  communicate with you;
-  manage academic transcripts, events, career, and other services;
-  verify your qualifications;
-  monitor the effectiveness of our services;
-  manage operations, for e.g., accountants, auditors, and professional advisors; and
-  manage our buildings and facilities.

Whether our service providers are in South Africa or another country, they must agree to keep your personal information as safe and confidential as we do; and they may only use it for the reason we share it with them.






We ensure that we have the necessary contracts in place before we share your information.

5 We Do Not Hoard Your Information

We will not keep your information for longer than we need to, for business reasons or longer than the law requires.

6 We Do Our Best to Keep Your Information Secure

We have reasonable security measures in place to protect your personal information from:

-  being lost;
-  being used in the wrong way or for the wrong reason;
-  being accessed without permission;
-  being changed; and
-  being destroyed.

If any of these things happen, it is called a security breach.

The more sensitive the information is, the better we protect it. Although we cannot guarantee that we will never experience a breach, we check our systems regularly for security issues.

If something should happen, we have taken steps to minimise the threat to your privacy. We will let you know if your personal information has been compromised and let you know what you can do to minimise the impact of the breach.

If you suspect that we (or you) have had a security breach, please let us know immediately by sending an email to popia@maharishinstitute.org.

Please include as much information as you can about what may have happened.

7 Contact Us

If you have any questions about this notice, please email us at popia@maharishinstitute.org.

You can also contact our Information Officer at:

Email: popia@maharishinstitute.org

Address: 9 Ntemi Piliso Street
Marshalltown
Johannesburg
2001

